



## Mobile Phone Use at School – Application for Exemption

Mobile phone use by students at Hawkesbury High School is guided by General Management Procedures. However, a parent or a student may apply for an exemption from some of the procedures, in certain circumstances. If approved, a student with an exemption will be issued with a **Phone License** which clearly identifies the **purpose** and **place** where the student may be permitted to use their phone.

All applications for an exemption must be made directly to the Principal.

### Application for Exemption

Student name:	Year:
Parent/carer name:	Date:
Reason for exemption (tick relevant category)	
Learning adjustment <input type="checkbox"/>	Other <input type="checkbox"/>
Health adjustment <input type="checkbox"/>	<i>Please specify:</i>
Wellbeing adjustment <input type="checkbox"/>	
Describe the adjustment you are seeking and the reason you are applying for this exemption (you may attach additional information if required):	
Evidence supporting the exemption attached:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Type of evidence attached (tick all relevant boxes):	
Medical evidence <input type="checkbox"/>	Psychologist recommendation <input type="checkbox"/>
Occupational therapy assessment <input type="checkbox"/>	Speech pathology assessment <input type="checkbox"/>
Learning plan <input type="checkbox"/>	Other (please describe):
<b>Office Use Only</b>	
Application approved:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Reason for exemption application denial (if applicable):	
Date applicant notified:	Date recorded in Sentral:
Phone License Conditions:	
Date phone License issued:	Expiry/review date:

Parents are expected to familiarise themselves with the school's Mobile Devices Policy (2023) and to ensure any contact with their child during school hours is made through the front office.